

Roger Williams Park Zoo (RWPZ)
Zoobilee! Feast with the Beasts

Restaurant Application Form

Saturday, June 30, 2018 - 6:00 p.m. to 11:00 p.m.

Please complete this form and return it to us with a copy of your **Certificate of Liability Insurance** and **RI Department of Health Temporary Food Service Questionnaire** by **Friday, May 25, 2018.**

Restaurant/Caterer Name (as it should appear in all publications):

Street Address: _____

City, State, Zip Code: _____

Contact Name: _____ Title: _____

Phone: _____ Email: _____

Catering or Food Service License #: _____ Exp Date: _____

Item to be prepared and served:

Is your item: Gluten Free? Yes / No Vegetarian? Yes / No

- Items should be sample-sized portions with ample quantity to feed 1400 guests.
- Due to Department of Health (DOH) restrictions, if you plan on serving hamburgers or tuna, you need to speak to the Zoo directly so we can receive DOH approval prior to the event.
- Please be sensitive to the zoo's mission and do not offer food selections from threatened or endangered species. Contact RWPZ for more information.

Serving Requirements: Indicate serve ware needed:

Forks: _____ Spoons: _____ Plates 6": _____ Bowls: _____

Access to grease/slop-bucket required? Yes / No

(Note: Liquids cannot be disposed of in garbage buckets or storm drains.)

Will you bring your own hand washing station? Yes / No

(The DOH requires a hand washing station (container of warm water, soap, catch basin, towels) at each tent where food is prepared and served. If you do not have a hand washing station available to you, please contact Jennifer Foster at 401-258-2842 to discuss available options.)

Certificate of Liability Insurance: Is your Certificate Attached? Yes / No

Please obtain a Certificate in the amount of \$1M (minimum) naming Rhode Island Zoological Society and The City of Providence, 1000 Elmwood Ave, Providence, RI 02907 for June 30, 2018.

Equipment Requirements:

of Electrical Outlets Needed: _____ Voltage (required): _____ Amperage (required): _____

Equipment/decorations that require electrical hookup (Note: Your extension cords must have a ground.):

Are you using a Grill? Yes / No (if yes, you are required to bring a fire extinguisher)

Equipment Rentals

Are you having rental equipment delivered to the Zoo? Yes / No

If yes, what type of equipment? _____

Which rental company are you using? _____

Promotional Materials

List decorations and promotional materials you will bring (be sure to list all items so we can ensure items will fit in your allotted space and are not prohibited by the Zoo):

Restaurant Staffing

Provide the names of up to 6 individuals working the event for your establishment. (Please note, this is an adult only event, all in attendance must be **21 years of age and over.**)

This information is required by June 16, 2018 and can be submitted at a later date, if necessary.

_____	_____
_____	_____
_____	_____

Wine & Beer Bazaar / Auction Donation

If you are interested in further promoting your business, we welcome donations (gift certificates of \$25.00 - \$100.00 value) to our wine & beer bazaar or larger items (i.e. catered meals) to our online auction. A Zoobilee team member will contact you about your donation. Thank you!

Item to be donated: _____

Acceptance of Zoobilee Terms & Conditions

All terms and conditions of Zoobilee restaurant participation are outlined in our Zoobilee Restaurant Handbook found at <https://tinyURL.com/ZB18Handbook>. **Your signature below certifies that you have read and accept the terms and conditions of this Handbook.**

Name: _____ Date: _____

Signature (or type name to sign): _____