



## 2019 Part-time, Seasonal Buildings & Grounds Job Posting

*Roger Williams Park Zoo* is currently recruiting for part-time, seasonal Buildings and Grounds Maintenance staff. Under general direction and supervision of the Manager of Buildings/Grounds/Horticulture, buildings and grounds staff are responsible for the custodial, repair, maintenance, and landscape activities for Roger Williams Park Zoo and Carousel Village.

There are multiple positions available for two shifts; Thursday thru Monday and Friday thru Tuesday. Available shift times are 9:00 a.m. until 2:00 p.m. and 1:00 p.m. until 6:00 p.m. from April thru Labor Day. This position will also be required to work evening Zoo Events such as Zoobilee and Brew at The Zoo. (Note: there is a possibility that this position could extend thru November 3<sup>rd</sup> for our Jack-O-Lantern Spectacular event).

### **RESPONSIBILITIES:**

- Provide professional cleaning and maintenance of all public and private restroom facilities within the zoo.
- Litter removal in all public and private areas excluding animal areas.
- Recyclable and trash removal and hauling, liner replacement, and cleaning all receptacles on a daily bases and as needed.
- Special event setup, decorating and take down when requested.
- Completing work orders in a timely manner.
- Furniture and equipment moving.
- Sweeping and edging of all pathways.
- Cleaning and maintenance of Marco Polo moat.
- Light bulb replacement.
- Minor plumbing.
- Fixture repair.
- Painting and touch up painting.
- Cleaning floors.
- Rug cleaning and maintenance.
- Maintain clean viewing glass throughout the zoo.

- Maintain an hourly bathroom check in all areas throughout the zoo.
- Wall and ceiling cleaning.
- Proper storage of janitorial equipment and supplies, maintaining well stocked, clean and organized supply closets.
- Maintain a clean dumpster area.
- Ability to help with crowd control during organizational events.

**CRITERIA:**

*Experience and Education:*

Prior professional cleaning experience is a plus!

*Skills and Aptitudes:*

- Extremely strong:
  - verbal and written communication skills
  - research skills
  - customer service skills
- Comfortable working both independently and collaboratively.
- An appreciation for informal, lifelong learning in agreement with RWPZ's mission and commitment to education and conservation.

*Additional Requirements:*

- Successful completion of a background check.
- Valid state driver's license.
- Willingness to work flexible work schedule, including occasional evenings, weekends and holidays. This includes Zoo Events such as Zoobilee, Brew at The Zoo, and possibly Jack-O-Lantern Spectacular.
- 24 hour on-call availability for Zoo emergencies, including storm response.
- Ability to work outdoors under various weather conditions.
- Occasionally lifts and/or moves objects up to 50 pounds.

Interested candidates are encouraged to send a cover letter and resume to:

Roger Williams Park Zoo

ATTN: Seasonal- Buildings & Grounds Maintenance

1000 Elmwood Ave

Providence, RI 02907

-or-

[employment@rwpzoo.org](mailto:employment@rwpzoo.org)