

ROGER WILLIAMS PARK ZOO AND RHODE ISLAND ZOOLOGICAL SOCIETY

# AMERICAN BURYING BEETLE VOLUNTEER- APPLICATION

PEOPLE MAKE THE DIFFERENCE AT THE ZOO

Please mail completed application and a letter of interest (answering the question on page 3 of this application) to:

*Manager of Volunteer Resources  
Roger Williams Park Zoo  
1000 Elmwood Avenue  
Providence, RI 02907*

OR

Email completed application to: [volunteer@rwpzoo.org](mailto:volunteer@rwpzoo.org)

**Please direct all questions to:**

*Tim French, Deputy Director of Animal Programs  
[tfrench@rwpzoo.org](mailto:tfrench@rwpzoo.org) OR (401) 785-3510 x306*

# American Burying Beetle Volunteer

## Position Description

POSTION TITLE: American Burying Beetle Volunteer- Conservation Program  
CLASSIFICATION: Volunteer  
DEPARTMENT: Conservation  
REPORTS TO: Director of Conservation Programs/Deputy Director of Animal Programs

### **Summary of Responsibilities:**

American burying beetle volunteers will work under the direct supervision of the Roger Williams Park Zoo Director of Conservation Programs. This is a unique opportunity to participate directly in an endangered species recovery program. Volunteers will assist the Director of Conservation Programs with the American burying beetle captive breeding population.

### **Essential Position Functions:**

- Assist in the cleaning and maintenance of the American burying beetle colony.
- As directed, set up and maintenance of breeding pairs of American burying beetles.
- Assist with maintenance of feeder insect colonies.
- Conduct visual and, when directed, physical inspections of the American burying beetle colony and active reproductive pairs.
- Assist conservation staff with record keeping.
- Assist conservation staff in conducting and analyzing research.
- Assist conservation staff with sample and data collection.

### **Qualifications:**

- 18 years or older and completion of minimum one year of college-level biological science coursework.
- Minimum time commitment of 40 hours per year to the program.
- Ability to work independently.
- Ability to follow all instructions, verbal and written.
- Adhere to ethical and confidentiality codes.
- Ability to lift a minimum of 50 pounds.
- Ability to conduct visual inspections of animals and facilities.
- Ability to pass a criminal background check upon selection.
- Ability to make a weekly time commitment for a minimum of 6 consecutive months.
- Effectively support the mission and priorities of Roger Williams Park Zoo.
- Adhere to all policies described in the Roger Williams Park Zoo's Volunteer Handbook.

### **Benefits:**

1. Eight free passes per year to Roger Williams Park Zoo for your friends and family.
2. Practical hands on experience in the field of endangered species conservation.
3. Good resume builder.
4. Tremendous learning opportunity under the tutelage and mentorship of leaders in the field.

# Roger Williams Park Zoo/Rhode Island Zoological Society

(RI Zoological Society is a nonprofit entity dedicated to the development and enrichment of Roger Williams Park Zoo.)

## AMERICAN BURYING BEETLE VOLUNTEER APPLICATION

### Applicant Information

*Applicants will receive consideration without discrimination based upon any legally protected class, including but not limited to race, age, color, religion, sex, marital status, national origin, physical or mental disability, protected impairment, military status, veteran status, pregnancy, sexual orientation, gender identity or ancestry, or other legally protected status except where a bona fide occupational qualification exists.*

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.  
Present Address: \_\_\_\_\_  
Street Address Apartment/Unit # City State ZIP Code  
Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**What days do you anticipate being available? Please note that flexibility is important in a candidate for the American Burying Beetle conservation program.**

Monday  am  pm Thursday  am  pm Sunday  am  pm  
Tuesday  am  pm Friday  am  pm Evening Events  yes  no  
Wednesday  am  pm Saturday  am  pm

### Letter of Interest Question

**Please submit a separate letter of interest with your application answering the following:**

1. Why would you like to become an American Burying Beetle Volunteer?
2. Please describe your volunteer/work experience with animals and/or in the field of conservation.

### RIZS Smoke-Free Workplace

By Rhode Island law, smoking is prohibited in all enclosed facilities within places of work without exception. This includes common work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, vehicles, and all other enclosed facilities. All volunteers must abide by these smoking restrictions.

### Disclaimer and Signature

*I hereby certify that the information stated above is to the best of my knowledge true, correct and complete. I understand that any misrepresentation of facts or any false or incomplete statements in this application are sufficient cause for dismissal if I am accepted as a volunteer. I authorize the investigation of all statements contained in this application in return for being considered for a volunteer position. I know that my completion of this application form does not mean that any volunteer positions are available. I acknowledge that RIZS has not made any promise that I will be accepted as a volunteer. I understand that RIZS has no obligation to offer me a volunteer position, and that I have no right or entitlement to a volunteer position. I understand that any offer of a volunteer position by RIZS is for no definite period of time and that either RIZS or I may terminate the relationship at any time without prior notice and without any reason or cause. I have read the Docent Animal Handler position description, and certify that I am able to perform the duties described therein with or without reasonable accommodations. I understand that I am applying for a volunteer position. No payment or remuneration will be given in exchange for volunteer service. I further certify that I am applying for this volunteer position out of a desire to further my personal education and development, as well as to further the civic and community benefits which the Zoo provides.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_