



## Skilled Carpenter Job Posting

Roger Williams Park Zoo (RWPZ) of Providence, Rhode Island, is one of the nation's oldest zoos, exhibiting over 100 animal species. Our culture is built on our core values -community, fun, innovation, diversity, integrity, sustainability, and excellence. We value our role in the community as a treasured place for families and a trusted resource for learning; we create a sense of community for our staff and contribute to the global conservation community. We provide a fun experience for our guests and believe that a fun environment is essential to create a great workplace. We are willing to take risks, to propose novel ideas and to think "out of the box". Bold dreams are welcome here. We act with respect toward all. We value diversity and are intolerant of bias. Integrity and honesty drive our business practices and our relationships with each other and our constituents. We are driven by our vision of greater sustainability in our environmental practices and in our business model. We believe that by establishing a sustainable financial base we can best achieve our goals. We are always striving for excellence. We work to exceed expectations in all areas.

RWPZ is currently recruiting a full-time, year-round, non-exempt Skilled Carpenter. Under the direction of the Facilities Supervisor, or the Facility Director, the Skilled Carpenter is responsible for the construction and remodeling of all interior and exterior buildings. The individual in this position will also be called upon to assist in other areas of the Facilities Department including snow removal, minor plumbing, electrical, and other related fields of the construction trade.

### **Responsibilities:**

- Compile materials lists for projects and ensure the materials are on site on time.
- Prior to commencement of projects, perform a detailed material take off and obtain cost estimates for all in-house projects assigned to the Facilities department.
- Provide Facility Supervisor and or Facility \Director with detailed description of project timelines, to include materials, start and completion times, and required vendors, if applicable, to complete all work.
- Maintain the department's daily diary of all performed tasks and projects, as directed, and inventory report of all hand and power tools.

- Act as a liaison with vendors for the Facilities department for all interior construction work.
- Make periodic checks of job sites to ensure that activities are conducted in a safe and proper manner, as directed.
- Ensure that all required PPE is worn while performing routine tasks and project construction.
- Assist Facility Supervisor with conducting annual inspections of all facility roofs and recommend, as well as develop, a plan for applicable repairs or replacement.
- Fabricate shipping crate, box and squeeze cage construction.
- Maintenance and repair of fencing, hardware, doors, roofing, storm drains and sewers.
- Construction and maintenance of non-exhibit animal holding areas.
- Receive and monitor work orders from Facility Director and/or Facility Supervisor, pertaining to preventive maintenance, construction and repairs of facility exhibits and buildings.
- Perform other job-related duties as assigned by the Facilities Director and/or the Deputy Director of Operations.
- The individual in this position is essential personnel and should there be severe weather conditions or any zoo related emergency and is expected to respond accordingly.
- Participate in snow and ice removal according to the Snow & Ice Removal policy.

### **Required Experience, Training and/or Education**

#### *Required Experience and Education:*

- Completion of an Associate's Degree in Construction Principles or related field from an accredited college or university, or equivalent combination of education and/or experience.
- One to three years of prior supervisory experience preferred.

### **Competencies**

- Extensive construction industry knowledge and application in carpentry and building maintenance.
- Demonstrated success in the ability to train, lead, supervise and direct the work of others.
- Strong organizational, conflict resolution and problem-solving skills.
- Excellent written and oral communication skills.
- Attention to detail and ability to prioritize tasks appropriately.
- Highly organized and willing to work with minimal supervision.
- Ability to establish and maintain effective, efficient and cooperative relationships with employees, vendors, professionals from other zoo organizations, the general public and Zoo members.
- Basic computer knowledge of Microsoft Word and Excel.
- Ability to read and decipher blueprints.
- Must have knowledge of existing building codes.

### **Additional Requirements**

- Successful completion of a background check.
- Valid state driver's license.
- Willingness to be on call and work flexible work schedule, including occasional evenings, weekends and holidays.
- Heavy equipment operation with hoisting license preferred, but not required.
- Ability to climb ladders and conduct work at heights in excess of 50 feet.

- Frequently lift and/or move up to 50 lbs.
- Operate a snow blower and snowplow during snowstorms.

As a Skilled Carpenter, you will be joining our team in showcasing our Zoo pride and excellence in customer service.

If you are interested in this exciting opportunity to be a team member at a well-renowned Zoo in the New England area, send a cover letter, resume and salary requirements to the address below.

Roger Williams Park Zoo  
**ATTN: Skilled Carpenter**  
1000 Elmwood Ave  
Providence, RI 02907

-or-

*employment@rwpzoo.org*



ACCREDITED BY THE  
**ASSOCIATION  
OF ZOOS &  
AQUARIUMS**



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